



Environmental Services
Renville County Government Services Center
105 South 5th Street, Suite 311, Olivia, MN 56277
320-523-3768
svupermit@renvillecountymn.com

Special Vehicle Use Permit Application Instructions

1. Fill out the online permit application. You will need to fill out an application for each vehicle you wish to permit. Once completed, you may email the application, print and mail it in, or print and drop it off at the Environmental Services office, located in the Renville County Government Services Center, 105 South 5th Street, Suite 311, Olivia, Minnesota.
2. Pay the \$10.00 two-year application fee. This may be done online using our Point & Pay* system found at: <https://client.pointandpay.net/web/RenvilleCoECDDMN>, or you may mail it in, or drop it off during regular business hours at the Environmental Services office. Just a reminder, ***the application will NOT be processed until payment has been received.***
3. When the permit application and application fee have been received, processed, and approved, you will receive a permit sticker. If you are applying for a permit online, you will receive a temporary permit by email, which will be valid for 5 days. The temporary permit must be located on the all-terrain vehicle, mini truck, utility task vehicle, or motorized golf cart when in use. You will receive a permit sticker by mail within 3-5 days. The permit sticker must be located on a plate that is clearly visible on the rear of the all-terrain vehicle, mini truck, utility task vehicle, or motorized golf cart.

**Point & Pay, a wholly owned subsidiary of North American Bancard, allows use of credit cards, debit cards, and electronic checks online, by phone, or in-person to make payments. Acceptable credit cards include Discover, MasterCard, Visa, and American Express. In addition to the \$10.00 Application fee, an individual paying by one of these methods will be charged a convenience fee of \$1.50.*



Renville
 COUNTY
 Service · Stewardship · Shared Responsibility

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SPECIAL VEHICLE USE
PERMIT APPLICATION

- All-Terrain Vehicle**
Utility Task Vehicle
Mini Truck
Motorized Golf Cart

Vehicle Owner Information:

Name: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone Number: _____ E-mail Address: _____

Vehicle Information

Year: _____ Make: _____ Model: _____
 Body Serial Number/Vehicle ID Number: _____
 DNR Registration Number (If Applicable): _____

Proof of Liability Insurance

Insurance Company: _____
 Policy Number: _____ Policy Expiration Date: _____
 Agency/Agent Name: _____ Phone Number: _____

I certify that I have reviewed and understand all regulations adopted in the Renville County Special Vehicle Use on Designated County Roadways Ordinance, including the Designated County Roadway Map, and that all information submitted in this application is true and correct.

 (Sign or Type Full Name Here) Date: _____

Permit Authorization (For Department Use Only)

Approved? Yes No (if no, list reason(s) for denial): _____

Approved by: _____ Date: _____

Permit Issue Date: _____ Permit Number: _____

Permit Sent to Applicant? _____ Date Sent: _____

Revoked? _____ Date Revoked: _____